**Francis Ward Ltd – Daily Pre Start**

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| Site: |  | Site Supervisor: |  |
| Date: |  | Weather forecast: |  |
| New site inductions: |  | | |
| Safety concerns/reports from yesterdays work: | | Changes to the site today: | |
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| Any deliveries today? | Yes / No |
| Details: | |
| All new workers inducted on to site and signed SWMS and Risk Assessments? | Yes / No |
| Are all site specific permits filled out for today's activities?  (Hot works, roof access, working at heights, confined space, excavation, etc) | Yes / No |
| EWPs, Fall Protection and Electrical gear inspected, up to date, and safe for use? | Yes / No |
| All workers have suitable PPE for all tasks to be performed today? | Yes / No |
| All workers instructed in relation to today's work requirements? | Yes / No |
| Are all other trades/public notified of relevant activities in their area? | Yes / No |
| Daily assessment of work areas carried out? | Yes / No |
| Weather conditions appropriate for commencement of works? | Yes / No |
| Is there a SWMS in place for all specific activities commencing today? | Yes / No |
| Work area safe to commence works? | Yes / No |

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| Work Area(s) today | Planned Activities | Safety Alerts/ Significant Hazards |
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| **Attendees: Print Name & Sign** | | |
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